

Scope of Powers, Duties and Responsibilities of Company Secretary
Alpha Capital Partners Group Company Limited

1. To perform duties with responsibility, precaution, and honesty in accordance with the relevant laws and regulations.
2. To provide initial information and recommendations to the Company's directors and executives on and monitor compliance with the laws, rules and regulations relating to the business operations of the Company, and the Company's Articles of Association, and to keep the directors and executives informed of any material changes to such laws, rules and regulations.
3. To follow up on and ensure disclosure of relevant information as required under the rules, regulations and notifications of the Stock Exchange of Thailand, the Office of the Securities and Exchange Commission and the Capital Market Supervisory Board.
4. To summarize and report the securities holdings and any changes thereto of the directors, managers, executives of the Company, and relevant persons as prescribed under the Securities laws to the Board of Directors before reporting to the SEC.
5. To prepare and maintain a register of directors, annual reports of the Company, notices of invitations to meetings of shareholders and Board of Directors meetings, minutes of shareholders' meetings, Board of Directors meetings, and other sub-committees' meetings.
6. To follow up and ensure that the meetings of shareholders and the Board of Directors meetings are held in accordance with the law, the Company's Articles of Association and relevant practices and to follow up on the compliance with the resolutions of the meetings of shareholders and the Board of Directors meetings.
7. To support the Company's directors and/or executives to be aware of and attend trainings on any course relevant to performance of duties as a director or a specific director and/or executives.
8. To assist on the performance assessment of the Board of Directors and all sub-committees including self-assessment and report of such assessment to the Board of Directors.
9. To be the main contact person to coordinate with competent government authorities for instance, the Office of the Securities and Exchange Commission and the Stock Exchange of Thailand, and oversee the disclosure of information to the competent government authorities, and to the public accurately and in accordance with the relevant rules and regulations.

10. To compile reports on and maintain records of interests of the Company's directors and/or executives.

The Board of Directors considered and approved this scope of powers, duties and responsibilities of the Company Secretary in the Board of Directors' Meeting No. 7/2022, which was held on 4 November 2022. This scope of powers, duties and responsibilities of the Company Secretary shall come into force as from 4 November 2022.



A handwritten signature in black ink, appearing to read 'M. Nacson', is written over a horizontal dashed line.

(Mr. Christopher Michael Nacson)

Chairman of the Board of Directors
Alpha Capital Partners Group Company Limited